

HOMEOWNER RENTAL

This form is to be completed by owners when they enter into a lease agreement with a tenant in renting their unit. The owner agrees that the stipulations of their lease agreements are subject to the provisions of the Governing Documents of the Wingate Village Townhomes HOA. By virtue of taking possession of the unit, the tenant agrees to abide by our community's Governing Documents. Please provide current *emergency contact information* for your unit. This information will assist our managing agent in providing a timely response and resolution of emergency situations. **The HOA requires this form. The homeowner/landlords is responsible for providing Wingate HOA with the most current lease and contact information.**

Homeowner Information			
Name:		Townhomes Unit:	
Address:			
Phone:			
E-mail:			
Emergency Contact Information (to be used for emergency situations or when tenant is unreachable)			
Name:		Phone:	
Name		Phone:	

Tenant's Information			
Names:			
Phone Numbers:			
E-mail Addresses:			
Length of Lease Agreement:		# of Minors in the Unit:	
A background check been completed for each of the tenants over 18 years of age?	Yes	No	
Landlord provided a copy of the Governing Documents. Tenants understand and agree to live by our CC&Rs and Rules and Regulations of Wingate Townhomes HOA?	Yes	No	

Managing Agent Information			
Have you or do you intend to employ a rental management company: (circle one)	Yes	No	
Name of Company:		Phone:	
Manager's Name:		Phone:	

Acknowledgement			
Homeowner Signature:		Date	

This information may be emailed, submitted via action item or mailed to Advance Community Service. Our email address is Manager@WingateTownhomes.com and our mailing address is: Wingate Townhomes HOA, C/O ACS Management, P.O. Box 179, Lehi, Utah 84043.

